



# Three Oaks Christian School

901 Everhart Dr.  
Decatur, IN 46733  
260-301-3478

## STAFF APPLICATION

### A. PERSONAL INFORMATION

Full Legal Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip

Are you over the age of 18 and eligible to work in the United States? \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date Available for Work: \_\_\_\_\_

Have you ever been convicted of, pleaded guilty, or no contest to a felony or any act of dishonesty, breach of trust, or moral turpitude? \_\_\_\_\_ If so, please list below the nature of the offense, date, location, and nature of the sentence.

### B. CREDENTIALS (Please attach photocopies of any certificates held)

Do you have a state teaching certificate? \_\_\_\_\_ List State and Expiration Date:

State:	Expiration Date:
_____	_____
_____	_____
_____	_____

Do you belong to any professional associations? \_\_\_\_\_ List with Expiration Date:

Certificate:	Expiration Date:
_____	_____
_____	_____
_____	_____

List any conferences in which you have participated or seminars which you have led recently:

Conference/Seminar:	Place:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____



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### C. PROFESSIONAL QUALIFICATIONS

Please attach photocopies of all of your college transcripts. Should you be offered the position, official copies of your college transcripts will be required for inclusion in your staff file.

What degree or degrees do you hold?

Degree:	Date Received:	Issuing Institution:	GPA:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List your teaching experience with the most recent first.

Place:	Grade or Subjects:	Dates:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of years in a teaching position? Public \_\_\_\_\_ Christian \_\_\_\_\_

Reason for leaving your most recent position (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any other work or military experiences that may have significance for the teaching position:

Place:	Type of Work/Experience:	Dates:
_____	_____	_____
_____	_____	_____
_____	_____	_____



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#### D. RELIGIOUS CONVICTION

Church Membership: \_\_\_\_\_

Years Attended: \_\_\_\_\_ Are you a member in good standing? \_\_\_\_\_

In what church activities are you involved? \_\_\_\_\_

Have you done any Christian service work outside of the church? \_\_\_\_\_

If so, what? \_\_\_\_\_

Describe your routine of personal BIBLE study and prayer: \_\_\_\_\_

Do you believe the BIBLE to be the ONLY inspired and inerrant Word of God, our final authority in all matters of faith, conduct, and truth? \_\_\_\_\_

What is your perspective on the origin of the universe?

Given the opportunity in the classroom, how would you explain God's way of saving sinners?



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Please carefully read our Ministry Covenant and indicate below your degree of support:

- \_\_\_\_\_ I fully support the Ministry Covenant as written without any mental reservations.
- \_\_\_\_\_ I fully support the Doctrinal Statement as written without any mental reservations.
- \_\_\_\_\_ I support both the Ministry Covenant and Doctrinal Statement except for the area(s) listed and explained on an attached sheet. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

### REFERENCES

Give three references that are qualified to speak on your professional training and experience. List an administrator as one of the references if possible.

Name:	Address:	Phone:	Position:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Give three references not related to you that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name:	Address:	Phone:	Position:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### E. INSTRUCTIONS

1. Attach the following to this application:
  - i. Resume
  - ii. Personal philosophy of Christian education
  - iii. Choose a topic and write a typical lesson plan of how you would teach and present it within the allotted time frame.
2. Mail the application and attachments to the address at the top of this page.



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### G. SIGNATURE

I declare the information provided by me in this application is true, correct, and complete to the best of my knowledge. I understand that if employed, any falsification, misstatement, or omission of fact in connection with my application, whether on this document or not, may result in immediate termination of employment. I authorize you to verify any and all information provided above, including the contacting of listed references. I also understand that, if offered a position, I will be responsible for providing the school with a criminal background check at my own expense.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Three Oaks Christian School does not discriminate on the basis of sex, race, color, national and ethnic origin in the administration of its education policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

\_\_\_\_\_  
**For Office Use Only**

Date Received: \_\_\_\_\_

Attachments: \_\_\_\_\_



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## Three Oaks Ministry Agreement

The leadership, faculty and staff of Three Oaks Christian School (Three Oaks) must aim to model the highest degree of godliness in both lifestyle and attitude. Though believers may hold various convictions on specific issues of personal behavior, those in leadership positions must maintain a unified and consistent standard of conduct before the students and families of Three Oaks. No mere set of rules makes a person holy, for our righteousness is found in Christ alone, yet we agree to the following standards as based on biblical teaching and as providing a foundation for unity within the Three Oaks family. With God's helping grace, I agree to:

- I have trusted Jesus Christ alone for forgiveness of sin and for the hope of eternal life.
- I will honor the word of God by faithfully reading and obeying the scriptures, and integrating biblical truth into my personal growth and educational ministry.
- I will be faithful in worship and service as a part of a local church.
- I will seek to win the lost by a life of holiness and witness to the truth of the gospel.
- I will be diligent in fulfilling my call to ministry at Three Oaks by thorough preparation for my responsibilities.
- I will model submission to authority in my attitudes and actions toward the leaders God has placed before me.
- I will discipline myself by demonstrating a concern for personal godliness, care for those who are weak, love for those who are lost, and an example for those who are growing. I will therefore refrain from practices that may cause a believer to stumble, that may offend an unbeliever, or that are detrimental to my body, such as indulgence in immoral dancing, immodest dress, gambling, immoral media, the use of tobacco, misuse of drugs, drunkenness, or any other thing that may bring reproach upon the Savior.
- I will exemplify God's will as revealed in scripture for marital relationships, understanding that marriage, as defined by scripture, can only and ever be between a man and a woman. Furthermore, I will exemplify God's will by maintaining moral purity and faithfulness, whether married or single, and, if married, by fidelity to marital vows and fulfillment of biblical roles in the home as husband/father or wife/mother.
- I will humbly accept the instruction and counsel of the leaders God has placed before me.
- I will voluntarily resign my position if I cannot fulfill the above responsibilities.

I have read, and I am in agreement with the Ministry Agreement of Three Oaks Christian School.

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Print Name

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Date

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Signature

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Date